

Constitution
Kappa Delta Epsilon
Epsilon Chapter
Revised Fall 2021

Article I. Name

- Section 1. This chapter shall be known as the Epsilon Chapter of the Kappa Delta Epsilon fraternity (chartered by the national Kappa Delta Epsilon fraternity).

Article II. Purpose

- Section 1. As part of a professional, honorary fraternity in education, Epsilon Chapter will seek to recognize outstanding students preparing to enter the teaching profession.
- Section 2. As a professional organization, members of Epsilon Chapter shall undertake projects of service to the campus, the community, and the educational profession.
- Section 3. Through its regular meetings, this chapter shall seek to acquaint members with additional professional development regarding ethics of the teaching profession, current issues related to education, and to imbue them with a sense of professional responsibility. Emphasis will be placed on teaching as a profession and as a way of living.

Article III. New Members

- Section 1. Membership is open to both men and women with a minimum GPA of 3.0 on a 4.0 scale who have clearly indicated their intent to enter the teaching profession, to faculty members, and to graduate students who may have already entered the education profession.
- Section 2. Prospective members who demonstrate the desire to become a member and who have not been initiated into Kappa Delta Epsilon elsewhere shall serve a potential member period and shall be entitled to membership after a mandatory initiation. Potential new members must perform five hours of volunteer service related to education, be in good financial standing with the chapter, attend two pledge social activities and at least two all member social activities. Finally, prospective members must be in attendance at all meetings. In the case of extreme circumstances, one meeting per semester may be excused with prior notification by means of an exempt form sent to the President. Unique situations are at the discretion of the executive board.
- Section 3. Once completing the potential new members period, membership in this chapter shall be in a written invitation, with consideration given to superior scholarship, character, leadership, abilities, and professionalism.
- Section 4. Members initiated by the Epsilon Chapter and having paid required chapter and national dues automatically become members of national Kappa Delta Epsilon.
- Section 5. The initiation fee shall reflect the amount prescribed by national Kappa Delta Epsilon and the Epsilon Chapter, \$40.00. Chapter dues of \$20.00 shall be paid the following semester(s) after initiation for new and old members alike.

Article IV. Members

- Section 1. Members must maintain superior scholarship, character, leadership abilities, and professionalism. Our Code of Conduct will be presented at the first all member meeting each semester, and must be upheld in order to remain as a member. In addition, each member shall maintain a minimum 3.0 GPA, pay the \$20.00 per semester dues, miss no more than one regular chapter meeting, attend the minimum of two socials (which are 1 hour + each), participate in and sell at least \$20.00 of the fundraiser, and perform five hours of volunteer service related to education. Finally, members must be in attendance at all meetings. In the case of extreme circumstances, one meeting per semester may be excused with prior notification by means of an exempt form sent to the President. Unique situations are at the discretion of the executive board.
- Section 2. A member whose overall GPA falls below 3.0 shall have one probationary semester to raise his/her GPA. If after one semester the member's GPA has not been raised, the individual shall be considered disaffiliated. If a member fails to turn in their GPA by the pre-proposed due date they will be placed on probation. If a member does not meet all requirements (including meeting attendance, social attendance, all dues, GPA and volunteer hours) during this probationary semester they shall also be disaffiliated from the organization.
- Section 3. If a member fails to turn in their financial requirements by pre-proposed due dates they will be placed on probation. If a member does not meet all requirements (including meeting attendance, social attendance, all dues, GPA and volunteer hours) during their probationary semester they shall also be disaffiliated from the organization.
- Section 4. Members who do not fulfill meeting attendance requirements shall have one probationary semester. If a member does not meet all requirements (including meeting attendance, social attendance, all dues, GPA and volunteer hours) during their probationary semester they shall also be disaffiliated from the organization.
- Section 5. Members who do not fulfill social attendance requirements will be placed on probation. These members must meet all requirements (including meeting attendance, social attendance, all dues, GPA and volunteer hours) plus make up the amount of socials they were absent from the previous semester.
- Section 6. Volunteer hours must be related to the field of education or be youth-focused. This can include early childhood through high school aged students. If these hours involve college-age students, they must be through a sponsored, unpaid, program and signed by a supervisor. If a member fails to turn in their volunteer hours by the pre-proposed due date they will be placed on probation. If a member does not meet all requirements (including meeting attendance, social attendance, all dues, GPA and volunteer hours) during their probationary semester they shall also be disaffiliated from the organization.
- Section 7. 100% of members are Illinois State University students. Non-students and alumni may participate but are not considered members and cannot act on behalf of or represent the RSO when conducting business. When participating in events, meetings, etc., they must abide by all Illinois State University and RSO policies as well as city, state and national laws.

Article V. Special Group Requirements

- Section 1. Members who are completing their student teaching requirements will be exempt from all Kappa Delta Epsilon requirements during their student teaching semester only.
- Section 2. Members who are completing their fall semester of Professional Development School (PDS) will be required to either complete five volunteer hours OR pay a \$30 membership fee, no other fees will be assessed. These members will be required to show proof of at least a 3.0 GPA and will not have to attend all member meetings or socials.
- Section 3. Members who are completing a field base experience will be required to either complete five volunteer hours OR pay a \$30 membership fee, no other fees will be assessed. These members will be required to show proof of at least a 3.0 GPA and will not have to attend all member meetings or socials.
- Section 4. Members who are studying abroad will be required to complete five volunteer hours OR pay a \$30 membership fee EACH semester they are away from Illinois State University. No other fees will be assessed to these students. These members will be required to show proof of at least a 3.0 GPA and will not have to attend all member meetings or socials.
- Section 5. If any of the requirements above are not met by members referred to in Article V Sections 2, 3, and 4 the privilege of purchasing cords will be revoked.
- Section 6. If members have already been placed on a probationary semester and do not meet the requirements outlined above they will be disaffiliated from Kappa Delta Epsilon. Disaffiliated members will be offered the opportunity to meet with the executive board to make an appeal on their behalf. These meetings must be scheduled with the President and membership decisions are at the discretion of the executive board.

Article VI. Executive Board Positions

- Section 1. The executive board shall consist of the President, Vice President, Treasurer, Recording Secretary, Historian, Media Relations Officer, Event Coordinator, and Faculty Advisor.
- Section 2. All officers are elected for a term of one semester and may have the option to retain their position for an additional semester depending on their job performance as decided by the majority of the executive board. The Advisor shall be approved of by the national fraternity and the chapter. The election of officers shall take place at the end of each semester. The President's successor must have served on a previous executive board and shall be appointed by the current President. The Vice President's successor must have also served on a previous executive board. If more than one prior executive member wants the position of Vice President, they must be voted into the position by the entire chapter.
- Section 3. The President shall exercise general supervision over the fraternity, preside at all meetings of the fraternity and the executive board, see that all rules and regulations of the fraternity are carried out, and perform such other duties as ordinarily pertain to this office. In addition, the President shall act as a liaison with both the national body and the University. He or she will also be responsible for informing members of upcoming meetings and events through e-mail. The President shall be responsible for sending reports to the national Kappa Delta Epsilon newsletter "The Current" at the end of each semester.
- Section 4. The Vice President shall serve in the absence or disability of the President and shall

automatically assume the duties and the offices of the President. He or she shall perform such other duties as he or she may be assigned. He or she shall be the program chair for the year and send thank you notes to the speakers. He or she shall create agendas to be distributed at each meeting and is responsible for picking them up after they are printed.

- Section 5. The Treasurer shall receive and collect all money due to the fraternity and act as custodian of such money and all other funds that may come into possession of the fraternity. All voucher checks shall show thereon the items for which payment is made and shall have been approved for the payment by the President and or Advisor. The Treasurer shall keep an itemized account of all receipts and expenditures and shall maintain a budget. In addition, the Treasurer shall be in charge of the fundraiser. The Treasurer is also responsible for the refreshments at each meeting.
- Section 6. The Recording Secretary shall keep on file a list of all society members, past and present, with their addresses; submit reports to nationals; and perform such duties as naturally pertain to this office or as may be assigned by the executive board. In addition, the Recording Secretary shall take minutes at chapter (and executive board meetings if deemed necessary) These should be readily available upon request.
- Section 7. The Historian shall have chairmanship for collecting any news of members and activities of the fraternity from newspapers and newsletters for the scrapbook. He or she shall be responsible for pasting and designing the scrapbook in an attractive way. He or she shall receive and preserve all reports pertaining to the historical records of the society and individual members. The Historian is responsible for collecting volunteer hours and GPA's and will collaborate with the Recording Secretary a probationary list of members who fail to submit volunteer hours and GPA forms.
- Section 8. The Media Relations Officer shall be responsible for recruiting new members into the chapter. He or she is also responsible for letting members know the time and place of meetings on the website and Facebook page. The officer is also responsible for any other duties of publicizing the organization. He or she shall develop and maintain the organization's website and Facebook pages. The website needs to be updated with new members, photos, and activities of the organization. In addition, he or she will assist with other executive board duties as deemed necessary.
- Section 9. The Event Coordinator shall develop and implement social activities for the organization each semester. The event coordinator is responsible for planning initiation. In addition, he or she will assist other executive board members as deemed necessary. The Event Coordinator will be in charge of taking attendance of the new members until they are initiated into Kappa Delta Epsilon. The Event Coordinator is responsible for recording social attendance and will collaborate with the Recording Secretary a probationary list of members who fail to attend two socials. All new members should communicate with the Event Coordinator any and all questions relating to membership and initiation.
- Section 10. The Advisor will advise the officers in the performance of their duties, meet with the executive board at its regular and called meetings, and will serve as a liaison with the University. The Advisor shall be an initiated member of Kappa Delta Epsilon and have all the rights of an active member. The Advisor shall attend national and regional conventions. Advisor must be an Illinois State University faculty, staff, or graduate assistant employed by the University.

Article VII. Executive Board

- Section 1. The executive board shall be composed of the elected officers, including the Advisor.
- Section 2. The executive board shall meet, at a mutually agreed upon time, and may meet at other times upon call of the President or Advisor. A majority of the board members shall constitute a quorum (minimum of five executive board members present).
- Section 3. The executive board shall determine the general policy and plans for the New Year, and to uphold the high standards of scholarship among the members of the fraternity. The must be role models for not only the organization, but also for the Code of Conduct.
- Section 4. The executive board shall have the authority to act in all chapter meetings requiring immediate decision and action. Each member of the executive board shall be entitled to one vote in all business conducted by the board.

Article VIII. Meetings

- Section 1. The executive board shall determine the time for the regular meetings of this fraternity. Meetings will be bi-monthly on Wednesday evenings at 8:30 p.m.
- Section 2. The chapter shall have no less than six regular chapter meetings each semester, five of which should emphasize a guest speaker.
- Section 3. Special meetings may be called by the President or Vice President at such time and place as may be deemed necessary.

Article IX. Illinois State University's Non-Discrimination Clauses

- Section 1. Member selection shall be free from discrimination on the basis of race, color, religion, sex, national origin, sexual orientation, order of protection, gender identity and expression, ancestry, age, marital status, disability, genetic information, unfavorable military discharge, or status as a veteran.
- Section 2. Programs, Services, Activities:
- This organization shall be in compliance with all federal and state statutes and regulations as well as Illinois State University policies pertaining to non-discrimination in educational programs.
- Access to all programs, services, and activities shall be free from discrimination on the basis of race, color, religion, sex, national origin, sexual orientation, order of protection, gender identity and expression, ancestry, age, marital status, disability, genetic information, unfavorable military discharge, or status as a veteran.
- This organization shall provide reasonable accommodations as necessary to individuals with disabilities in order to provide equal opportunity to participate in programs, services, and activities.

Ratified: 5/14/2020

Signature Page

President X _____

Vice President X _____

Treasurer X _____

Recording Secretary X _____

Historian X _____

Media Relations Officer X _____

Events Coordinator X _____

Advisor X _____